Portfolios can be a valuable tool in academic and professional development. They provide a powerful medium for users to efficiently collect and organize artifacts representative of work completed over time. Portfolios offer a means to demonstrate formative and/or summative progress and achievement. Portfolio authors are empowered with tools to effectively present their information in a cohesive, personalized format.

**Access My Portfolios**

1. In the **Course Menu**, click [Tools]

![Course Menu with Tools option highlighted](image)

2. Select the **Portfolios Homepage**

![Portfolios Homepage](image)

*Create and manage personal Portfolios and Artifacts.*

3. Click [My Portfolios]

![My Portfolios](image)

**Creating a Portfolio**

To learn about creating and sharing Portfolios, please enroll in the Portfolio Basics course [here](#), or visit Blackboard and click the [Student Resources Tab].