The **My Grades** screen will display the status of gradable items. This includes tests, assignments, journals, blog entries and discussion posts.

The **My Grades** page may include item names, details, due dates, student and instructor dates of activity, posted grades, points possible, links to rubrics used for grading, and your instructor's comments about the items.

Your instructor has the option to release grades immediately after an activity (such as an exam) or to hold the grades if your answers will need to be reviewed (such as short answers, papers or project based work).

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**My Grades**

1. In the **Course Menu**, click **[Tools]**.

2. Select **[My Grades]**.

3. On the **My Grades** page, a table will display the item name as well as:
   a. **Due Date**: Assignments that are turned in after the due date are marked late.
b. **Last Activity**: Either shown as **Submitted/Graded** with most recent date and time of the activity on the **Item** or **Upcoming** without the date or time.

c. **Grade**: Display of grade in either a letter or numerical grade. Numerical grades will display total points possible.
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d. **Comments:** Click the text bubble (next to the grade) to view comments left by your instructor.